

## Level 1 Certification Course Details

Sessions can take place on the timetable that works best for your team.

### Session 1: Getting Started & Finding Help

- Key Question: How might we use technology to benefit teaching and learning?
- Topics Covered: Overview of Google tools, where to find help, Google Groups, and the Google Educator Group.

### Session 2: Everything You Wanted to Know About Google Classroom

- Key Question: How might we optimize online teaching and learning?
- Topics Covered: Using Google Classroom to create assignments and rosters, encourage discussion, foster synchronous and asynchronous learning, and stay organized.

### Session 3: Optimize Your Online Experience

- Key Question: How might we create a rich, nuanced online experience for ourselves and our students?
- Topics Covered: Chrome web browser, extensions, the Web Store, and the finer points of Google Search.

### Session 4: In Touch & Organized

- Key Question: How might we communicate effectively and efficiently with students, parents, and other stakeholders?
- Topics Covered: Calendar, Meet, Gmail, Tasks, and Chat, including how to use these tools with Classroom.





## Session 5: Amazing Assignments, Part 1

- Key Question: How might we optimize online teaching and learning?
- Topics Covered: Drive, Forms, and Sheets, including how to use these tools with Classroom.

## Session 6: Amazing Assignments, Part 2

- Key Question: How might we make assigning and assessing work as easy as possible?
- Topics Covered: Docs, Drawings Earth, and Keep, including how to use these tools with Classroom.

## Session 7: Blended Learning with Videos

- How might we draw on video content to create exciting lessons in limited time?
- Topics Covered: YouTube and exam registration. Includes how to incorporate YouTube into Classroom.

For more information, reach out to Anett Kaden at [anett@obriantgroup.com](mailto:anett@obriantgroup.com).

